

President Cory Williamson called the meeting to order at 6:32 p.m. in the library of Goodrich Middle School.

Attendees: Cory Williamson, president; Matt Garner, Vice President; Anne Pamperl, secretary; Gloria Kuebler, Janet Emery, Cheryl Wells, Wendy Morrissey, Board members; Cheryl had Brian Jung's proxy.

Secretary's Report: Cheryl made a motion to approve the February 2019 Board meeting minutes as emailed to Board members and Janet seconded the motion. Cory asked for discussion and there was none. The motion passed unanimously.

Treasurer's Report: The bills presented at the meeting were as follows:

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| Lincoln Electric System | \$32.05 |
| T&D Mowing | \$1,000.00 (snow removal commons sidewalks February 12, 15, 17, 20, and 24) |

Wendy asked if BENA had received a bill from Grafton and Associates (G&A). Cory said no. He asked about a bill but G&A had not sent one yet because mailing of the dues notices was later than anticipated. Wendy made a motion the bills be approved as read, Janet seconded the motion, and it passed unanimously. Cory told the Board he had purchased \$11 worth of stamps with a BENA debit card. This is part of the 2019 budget (postage) approved by the Board and does not need to be included in the bills.

Business:

Item 1, Non-profit Biennial Report for Nebraska Secretary of State – Wendy has the form at work and will deliver it to Cory soon. The form plus a \$20 payment are due 1 April 2019. Wendy told Cory credit and debit cards are not accepted at the office so if he turns the form in at the office, he must pay with cash. Cory may be able to submit the information and payment online. Wendy said the form requests updated information on Board members and their contact information.

Item 2, BENA event signs – everyone thanked Matt for working with the sign company to get the baggie (sign) plans put together. Matt reported each baggie will cost \$43.21. BENA has 4 events and will need signs at 3 entrances to the neighborhood, so 12 baggies will be needed. Total cost will be \$518.52 plus tax. Matt will donate the metal frames that will display the baggies. Matt pointed out the baggies will last for years if cared for properly. Storage of the baggies was discussed. They will need to be stored so as to not wrinkle. Tissue paper will need to be placed between the baggies so that they will not stick together when exposed to warm temperatures. Wendy made a motion to pay for the cost of the baggies advertising neighborhood events and sales tax not to exceed \$650. Gloria seconded the motion, which passed unanimously.

Item 3, Board members – Matt announced that he and his family will be moving to south Lincoln in mid-April. Their house is already sold and a closing date set. The March meeting is thus his last on the Board. Janet announced she and her husband are planning to move early next year.

Item 4, BENA annual meeting – Board members discussed the date of the annual meeting. Notice must be made to members 30 days in advance, so the annual meeting will be held May 21 because it's too

late to provide notice to members for an April meeting. The Board will have openings. Cory and Brian will be up for re-election if they choose to run again, which they probably will. Two Board seats will be vacant as of the end of this meeting (Board must have 3 to 9 members according to the Bylaws). Cory will ask Stacie Jung if she wants to be a Board member; she has attended most of the meetings since becoming the newsletter editor. The notice of the annual meeting will include a ballot with names of people planning to run for the Board as well as room to write in candidates. Wendy has the template for the meeting announcement and will provide it to Cory. The announcement will be mailed to all lot owners. A flier drop will precede the mailing. The flier drop will ask for volunteers for the April 6th commons cleanup and remind folks the annual meeting and election of Board members is coming up. Cory will put together the flier and print it out this weekend. Fliers need to be delivered by April 1st.

Item 5, Online banking – Cory set up read-only online banking for officers and G&A, which has its own log in. When Cory started the process with the Jennifer at the 11th/Cornhusker branch, he was at the bank 3 hours. Before the process was completed he had also exchanged 23 emails and 8 phone calls with various bank personnel. Part way through the process, Elizabeth at G&A connected Cory with Jay Perkins, Vice President of Commercial Lending, who worked directly with Cory to get the online banking set up and waived fees. Cory was told in the future to not go to the 11th and Cornhusker branch with BENA banking questions or changes.

Item 6, 2019 dues payments – the bank balance prior to today's meeting was \$55,210.55 so quite a few dues payments have been made since the notices were received in late February. Cory said not many had complained about the higher dues. BENA was contacted by two lot owners on Constitution who were surprised to receive bills for 2 lots. Both claimed they'd not paid for 2 lots in the past. That was true for one address. The former bookkeeper had not billed them for 2 lots since the house was purchased in 2015 although the former owners had paid dues for 2 lots. The other lot owner had paid for 2 lots until last year according to BENA records. Last year the lot owner was incorrectly billed for only one lot.

Item 7, April 6th commons cleanup – the cleanup will start at 9 a.m. with everyone meeting at the intersection of Boston and Constitution, weather permitting. The cleanup will focus on picking up fallen limbs and brush and volunteer tree removal. Cory asked the Board members if we should start working on getting bids for tree removal and pruning. Board members said yes. Cory will send letters to companies recommended at the meeting as well as other companies in the telephone book. The letter will ask the companies to contact Cory if interested in working with BENA. He will escort representatives of each company around the commons to show them exactly what needs to be done so that the bids can be concise and comparable. Total budget for 2019 is \$10,000 for tree removal and \$3,000 for tree maintenance (pruning).

Item 8, Easter Egg Hunt – Janet reminded Board members that no games take place, only hunting for eggs. The hunt will take place April 20th (Saturday) at 10 a.m. Brian and Cory will use the BENA debit cards to purchase candy to put in the plastic eggs. Wendy made a motion that Cory and Brian purchase candy and prizes for the Easter Egg Hunt, not to exceed \$200. Cheryl seconded the motion, and it passed unanimously. Members talked about prizes and Janet said 40 were needed, 10 per age group. Age groups are 0-2, 3-5, 6-8, and 9+. Janet will talk to Cici's and Sonic about donating gift

certificates, Wendy will talk to Valentino's, Amigos, and Burger King, and Gloria will talk to one or two other area restaurants. Stuffing of the eggs will take place on Wednesday the 17th from 6:30 to 8:00 p.m. Cory will ask Kent if he wants to host the egg stuffing again. If Kent does not, Janet said the stuffing can take place at her house. Also needed for the hunt are coffee, which Cory will donate, and cookies. Cory or Brian will pick up a tray of cookies from Sam's for around \$20. Cory will check the number of cups and napkins in the storage unit to make sure enough are available. One of BENA's water coolers will provide water for those who don't drink coffee.

Item 9, lien letters – Cory reported three lot owners paid their liens, interest, and 2019 dues so far this year. He will send a second letter April 1st to the 15 lot owners who still owe liens.

Item 10, Review of 2018 financial books – G&A has the BENA computer and 2018 records so that a financial review can be performed. This will be similar to the review Bonnie Isom did of the 2017 books.

Wendy moved the meeting adjourn, Janet seconded the motion, and the meeting adjourned at 7:43 p.m.